

**Town of Damariscotta  
Board of Selectmen Meeting  
Minutes  
Wednesday, July 1, 2009**

**I. Pledge of Allegiance**

**II. Call to Order**

The Board of Selectmen met at the Municipal Facility on Wednesday, January 2, 2009 to conduct town affairs. Chairman Josh Pinkham called the meeting to order at 6:00p.m. Members present were Richard McLean, Vicki Pinkham, Josh Pinkham and Dave Wilbur. Staff present was Town Manager, Greg Zinser, Town Clerk, Cheryl Pinkham. Others present were Dimitris from Med. Kitch, Chris Roberts, and Jon Braley.

**III. Public Hearings-**

**1. Liquor license renewal Mediterranean Kitchen**

McLean opened the public hearing at 6:02, there were no public comments, and closed the hearing at 6:03.

**On motion of McLean/J. Pinkham moved to approve liquor license application for Med. Kitchen.**

**Vote 4, 0, 0.**

**IV. Communications-None**

**V. Town Manager Discussion**

**1. Brief discussion on end of year closeout**

Zinser told the Board the end of year transition and close out of accounts went very smooth. There is \$78,000 in surplus, this includes the overlay. (this past year the Town used about \$10,000 of the overlay)

**VI. Official Action**

**1. Act on town manager and BOS appointments-**

McLean asked if the Town was going to continue with the Harbor Committee.

Zinser noted the ordinance establishes a permanent Harbor Committee.

McLean questioned the status of the Health Officer and noted that it is currently vacant.

Zinser said in the case of a vacancy, the duties fall to the Chair of the Board of Selectmen.

McLean wondered what the duties were, he may know of some interested people, and if so would like to be able to say what their requirements, responsibilities and duties would be as HO.

Zinser will get the information for this, and compile a list.

**2. Bid Award-Church St. improvements**

Zinser recommends the Board move forward and award the project. Still waiting on funding, but in order to comply the Board should award project tonight. Recommends Penta Corporation of NH.

**On motion of J. Pinkham/V. Pinkham moved to award project to Penta Corp. for \$263,335.98**

**3. Resource protection notification letter-**

Zinser reminded the Board that at the annual town meeting the Shoreland Zoning article had to be tabled due to requirements not being met. The Planning Board is calling a public hearing on July 21<sup>st</sup> and the Board needs to sign the intent to send out the notification letters.

**On motion of J. Pinkham/V. Pinkham moved to sign intent letter. Vote 4, 0, 0**

**VII. Selectmen's Discussion Items-None**

VIII. Old Business-None

IX. Consent Calendar

Regular meeting minutes of June 17, 2009

On motion of J. Pinkham/V. Pinkham moved to approve minutes of 06.09.09 as submitted.

Vote 4, 0, 0.

Financial Reports:

1. General Fund Warrants # 67 & 1

J. Pinkham asked about the invoices/slips that usually accompany a warrant, but warrant #1 doesn't have those.

Zinser is just be pro-active in getting the checks printed because some will come due before the next warrant will be printed and those payments would be considered late if waited until bill came in and next warrant is due to be completed.

On motion of J. Pinkham/V. Pinkham moved to approve both GFW's # 67 & 1.

Vote, 4, 0, 0.

2. Payroll Warrant #66

On motion of J. Pinkham/V. Pinkham moved to approve PW#66.

Vote 4, 0, 0.

X. Other Business-

V. Pinkham noted the water is high in all the lakes from the rain, and the properties on the Pemaquid Lake have erosion problems because of the high water. She is wondering if the Board can do something as a whole to help out with this. Bristol is having a meeting tonight for this and V. Pinkham is planning to attend.

Zinser suggested speaking with the Town of Bristol to see if they have something already in the works to help with this situation. If Bristol is not doing anything, or going to do anything- then a letter could be drafted, and suggested making a motion to have a letter drafted in the event Bristol decides to take no action.

On motion of V. Pinkham/J. Pinkham moved to have Zinser draft a letter addressing the erosion problems due to the high water levels, and to request the Town of Bristol take some sort of action to rectify the situation, whether it be as simple as removing a board or two from the dam or other avenues.

Vote 4, 0, 0.

J. Pinkham felt the Town has been shafted again in regards to Biscay Rd. & School St.

Zinser reminded the Board that in this type of situation the Town normally receives a letter saying your project has been cancelled, and that hasn't happened yet. Other than what was printed in the LCN, the state hasn't officially notified us yet.

McLean told the Board he had previously spoken with Representative Jonathan McKane about this, and he suggested the towns' people and Board beat on this one. Maybe send a letter as individuals or as a Board.

The Board agreed to have McLean draft a letter that all members will sign. McLean will drop the letter off at the Town Hall and then individual members can stop by and sign it.

J. Pinkham still unhappy with lights at intersection(s). Also notes that the yellow light is turning to red really fast.

Zinser will check that out.

J. Pinkham wondered if the Chief ever purchased the new bullet proof vests for the officers.

Zinser will double check and get back to the Board on this. (Greg I called Chief and took care of this one already)

J. Pinkham pointed out that the bus stop was blocking traffic heading southbound on Sunday and Monday morning.

McLean will go into Waltz Pharmacy and see what he can find out for information, maybe it's a new driver.

Zinser told the Board the steeple was coming tomorrow around 1:00pm

Zinser will be out of Town until July 13<sup>th</sup>. He is reachable by cell phone if anyone needs to get in touch with him.

**On motion of McLean/J. Pinkham moved to adjourn meeting at 6:37 p.m.**

**Vote: 4, 0, 0.**

**Respectfully submitted,**

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**Cheryl M. Pinkham, Town Clerk**