

**Town of Damariscotta  
Board of Selectmen Meeting  
Minutes  
Wednesday, June 3, 2009**

**I. Pledge of Allegiance**

**II. Call to order-**

The Board of Selectmen met at the Municipal Facility on Wednesday, June 9, 2009, to conduct town affairs. Chairman Richard McLean called the meeting to order at 6:00p.m. Members present were, Josh Pinkham, Vicki Pinkham, Dave Wilbur and Edwin M. Stelzer. Staff present was Town Manager, Greg Zinser, Town Clerk, Cheryl Pinkham. Others present were Joe Gelarden, of LCN, Brent Hallowell, Mark Ward, Chris Roberts, Todd Mauer, Jenny Begin, Penny Johnston, & Boy Scout John Braley.

**III. Public Hearing**

**1. Rising tide**

Zinser explained the project is in phase 2, and is waiting for the final copy of the Environmental Review. There were no public comments.

**2. Liquor and entertainment license renewal for King Eiders**

**On motion of J. Pinkham/V. Pinkham moved to approve the entertainment and liquor license. Vote 5, 0, 0.**

**IV. Communications/Bid opening**

**V. Town Manager Discussion**

**1. Voting at town meeting**

Zinser asked the Board if they would mind if the DPAC did a quick vote before Town Meeting to get a wider opinion on the future of Damariscotta.

J. Pinkham pointed out that the Town Meeting was posted to start at 6:30p.m. and that is when the Town Meeting will start.

**2. Special Board meeting on June 11<sup>th</sup> at 2pm for bid opening**

Zinser suggested the Board call a special board meeting for 06-11-09 for the bid opening and in the case 3 or more selectmen are at the opening...that will be considered an official Board meeting.

**On motion of McLean/V. Pinkham moved to declare a special Board Meeting on June 11<sup>th</sup> at 2p.m.**

**3. Review of expense and revenue reports and investment portfolio**

Zinser explained there was approximately \$200,000 left to cover expenses until the end of the fiscal year. Revenue is a little under what was budgeted, but there are still a few weeks left.

J. Pinkham questioned the Solid Waste Management revenue; the plan initially was to put that source of revenue towards next year's expense for the transfer station.

Zinser stated the Nobleboro Town Office was now handling the billing of commercial haulers internally.

J. Pinkham suggested Zinser check into the ordinance, doesn't believe the ordinance can just be rescinded without a public input, and is fairly certain the ordinance states the Town will handle the billing aspect of the commercial haulers, and the initial purpose of the ordinance is to reduce the burden for the upcoming years' budget.

Zinser told the Board the tax lien amount was \$230,000.

Zinser told the Board that he has switched the investment portfolio to RBC Wealth Management, and has seen an increase in income over the past 4 months. (\$370,000-\$479,000)

**VI. Official Action**

**1. Joint Development Agreement**

J. Pinkham asked if they owned the property.

Zinser stated yes they do own it, and also have options with other partials of land.

McLean looked at the information and it appears 20% looked under contract and the other 80% appear to be owned.

Zinser said this document is just looking for a commitment of the Town working with Piper Mill, as a public-private entity, and Zinser is looking for the Boards direction on whether to sign the document or not.

**On motion of McLean/Stelzer moved to authorize Zinser to sign this document.  
Vote 4, 1, 0 (J. Pinkham opposed)**

**2. Charette RFP**

Zinser said he didn't have enough information and hasn't heard enough from the Board of Selectmen, 1 said no, and 2 said yes, but haven't heard from everyone Orton is trying to do community business as an integral part of Charette; meeting trying to combine design & alternate scenarios outside of Charette.

**IX. Consent Calendar**

Regular meeting minutes of May 20, 2009.

**On motion of J. Pinkham/V. Pinkham moved to approve 5/20/09 BOS minutes.  
Vote 5, 0, 0.**

**Financial Reports:**

**1. General Fund Warrant #63**

**On motion of J. Pinkham/V. Pinkham moved to authorize \$3,370 to come out of highway equipment for the purchase of the trailer.**

**Vote 5, 0, 0.**

**On motion of J. Pinkham/V. Pinkham moved to approve GFW# 63**

**Vote 5, 0, 0.**

**2. Payroll Warrant #61 stipends and 62 regular payroll.**

**On motion of J. Pinkham/V. Pinkham moved to approve PW's #61 & 62**

**Vote 5, 0, 0.**

Wilbur revisited the contract information in regards to the Charette RFP, read through the changes and stated essentially it is 2 very different project trying to combine.

**On motion of V. Pinkham/McLean moved to approve RFP Charette**

J. Pinkham wanted to make sure that the Board didn't get tunnel vision focusing on this big project.

Wilbur pointed out that everyone who does attend the meetings have had a lot of input and conversations on the whole Town, not just this one project.

**Vote 5, 0, 0.**

## **X. Other Business**

Stelzer hoped everyone knows the Town Meeting is at the Lincoln Theatre. Also wants to make sure that the next meeting; 2<sup>nd</sup> one in June; the Board talk about the bus stop again.

V. Pinkham asked if Water St had been repaired.

Zinser stated the State would not repair the street; there was no guarantee with the work when it was done.

V. Pinkham asked if the Board meetings could go back to starting at 6:30p.m.

J. Pinkham said the meeting times are set at the Annual Town Meeting, and we'll wait to do that next week.

J. Pinkham suggested the Town invest in a time clock to alleviate some of the time it takes for the completion of the payroll.

Zinser told the Board the Towns' valuation is up about one million.

J. Pinkham asked if the preliminary numbers were available for the potential mil rate.

Zinser expects to be able to estimate at the first meeting in July.

Zinser requested to the Board that they allow the office to shut down on June 30<sup>th</sup> for end of year close out and open for the full day on Wednesday.

**On motion of J. Pinkham/McLean moved to close the office June 30<sup>th</sup> and stay open all day on Wednesday, July 1, 2009.**

## **XI. Adjournment**

**On motion of J. Pinkham/V. Pinkham moved to adjourn meeting at 7:16p.m.**

**Vote 5, 0, 0.**

**Respectfully submitted,**

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**Cheryl M. Pinkham**