

Town of Damariscotta, Maine
Board of Selectmen's Meeting
Wednesday, June 18, 2008, 6:30 p.m.

Present were: Selectmen: Dick McLean, Josh Pinkham, Vicki Pinkham, Town Manager, Greg Zinser, Deputy Clerk, Jurate Barnes. Also present were Dave Atwater and representatives from S.F. Prentice & Son, Inc. and Mid-coast Energy.

I. Pledge of Allegiance

II. Public Hearings—Vice Chair, Josh Pinkham opened the public hearing at 6:32 pm.

Liquor license renewal for Mediterranean Kitchen—

J. Pinkham: application filled out; next year may require liquor servers training; if such a requirement is effected, will make best effort to notify liquor license holders.

McLean: the application appears in order.

No public comment on liquor license renewal for Mediterranean Kitchen.

Public hearing was closed at 6:34 pm

III. Call to Order—Vice Chair J. Pinkham opened the board of Selectmen's meeting at 6:35 pm for vote on application by Mediterranean Kitchen.
On motion by McLean/V. Pinkham approved 3-0

IV. Communications—none

V. Town Manager Discussion

1. DPAC update—Zinser: Dave Atwater, Chair of DPAC, is here to discuss the size cap issue that was passed to DPAC.

Atwater: a month ago, the Board moved that DPAC as a committee to consider when and how the size cap issue should be addressed. The proposal before the Orton Family Fund is about the heart and soul visioning of the future of the town. When we hear about the grant, then would be the time to incorporate the size cap issue into the planning. Gardiner has applied to the Planning Board for the addition; there is no urgency for him to have the size cap issue revisited. A question: if there is a vote on the size cap limit, then would the comprehensive plan would also be affected. Therefore, recommend the Board be patient, expect to hear from Orton soon.

Zinser: would like to add what a great job DPAC is doing; looking to a set of bylaws as agenda item for Board to discuss in the future.

McLean: for the record, would like to point out that Selectman Dave Wilbur is excused from tonight's meeting; he is out on municipal business.

2. Tax Map Digitization:

Zinser: discussion with Board about converting tax maps to digital occurred about three months ago; wanted to hold off until the end of the (fiscal) year. Funds are available; need to spend about \$3,000-3,500 to accomplish the first process of digitalization; the town budgets for tax maps annually, will need only about \$1,500 more; looking for the Board's blessing.

McLean: move to proceed with the next step for digitization, authorize to spend \$3,500. V. Pinkham second.

Zinser: Rod Craib will provide the service.

J. Pinkham: think it is a good idea.

Motion approved: 3-0.

VI. Official action

1. Signatures on Town Meeting documents: ordinances from the Town Meeting need to be signed.

2. Lucy Harrington—"Art Step" request: Lucy Harrington and Abby Williams, partners in an art gallery in Newcastle presented a request to the Board to paint footprints on the sidewalk directing people to art galleries in Damariscotta and Newcastle. Longer term goal would be to create an art walk similar to the one in Rockland.

Zinser: concerned about the larger issue of placement of objects on the sidewalk, etc.; also approached by a non-profit with a similar idea to paint footprints on the sidewalk; request was denied.

McLean: I have a similar concern; in essence this is a great idea, but art galleries, restaurants, businesses all may want something on the sidewalk and it can quickly get out of hand. There is a potential for graffiti.

Harrington: is there a problem doing something crossing the bridge

V. Pinkham: all the businesses need to back this idea; approach Damariscotta Business Alliance.

Zinser: don't want to disenfranchise anyone

Harrington: how about a banner on the bridge?

Zinser: as long as it is on a public right of way and does not interfere with sight distance, etc.

McLean: like the idea conceptually, make sure no issues if the banner is permanent. Let us pursue.

3. Waiver of principal/interest on certain tax accounts:

Zinser: small amounts accumulated total \$6.65 over nine accounts.

On Motion McLean/V. Pinkham, approved 3-0

4. Pole permit application—new DB&T location:

Zinser: Board needs to approve

McLean: any issues/ Zinser: no issues

On motion McLean/V. Pinkham approved 3-0

5. Act on generator bids

Zinser: request Board waive the formal bidding requirements. V. Pinkham move to review the bids; McLean second. Motion approved 3-0.

Zinser: the bidding process invited three competent electricians together into a room to outline what we are trying to accomplish; the three contractors agreed on the installation, purchase and delivery of the system. Colby and Gale quoted on the propane hook-up. Want to thank Ed Stelzer for his help in this process.

1st bid open: S. F. Prentice & Son Electric: \$22,223.24/ service contract twice yearly \$300/year

2nd bid open: Mid Coast Energy: \$32,231.00/ service contract twice yearly
\$300/year
3rd bid open: Rightway Electric Services: \$28,709.52/ service contract
\$400/year.

--Selectmen recessed for ten minutes to review bids in depth.

Meeting back in session at 7:28pm

Zinser: reviewed all specs, all bids met specs; we are satisfied. Add \$1,179 for sound enclosure to Rightway Electric bid, \$29,888.

McLean move to accept S.F. Prentice bid; V. Pinkham second

Zinser: spoke to Troy at Colby and Gale regarding the installation of the between the building and the stairs. The full-blown installation including two jersey barriers, 500 gallon tank, pads, miscellaneous piping \$4,175.00

McLean: is the fuel line protected from falling ice; remember the evacuated buildings several years ago due to broken fuel line.

Zinser: the propane line is covered by the stairs.

McLean: need to require protection of the fuel lines

Zinser: we can negotiate and remove the jersey barriers, \$1,200 less.

Zinser: suggest adding \$2,975 installation to the S.F. Prentice bid and the \$300 service plan to equal \$25,498.24; a turn key operation. Have \$15,500 from the grant, need \$9,998. Can get from municipal building reserve fund or can ask for \$10K from surplus.

J. Pinkham: take it out of the building reserve.

McLean: motion to approve \$25,428.24, with \$15,500 coming from the grant, the balance to be paid from the municipal building reserve. V. Pinkham second.

Zinser: this has to be purchased before June 30.

Motion approved 3-0.

VII. Old Business:

Zinser: DOT striping downtown today; some improvement, traffic control better delineated; lines still don't come out to intersection.

J. Pinkham: can we take the Church St. intersection, leave two spots, block out section.

Zinser: we can do that: take ownership of the intersection. Put stop bar by the information booth, room for one car at front stop bar, then do not block intersection sign.

J. Pinkham: find a way to do that

McLean: what are the rules and regs about extending the lines in Bristol Rd.

J. Pinkham: need to keep as they are for wide turns. Can we get rid of the light yet?

Zinser: want to thank Rep. McKane for assisting with the DOT process.

J. Pinkham: fireworks??

Zinser: good to go; town match is available.

J. Pinkham: shoot us an e-mail about it.

VIII. Regular minutes June 4, 2008 meeting

On motion V. Pinkham/McLean, approve 3-0

Payroll warrant # 64, on motion V. Pinkham/J. Pinkham

McLean: an observation—the discussion regarding overtime, thank you Vicki,

Approve 3-0

IX. Other Business

J. Pinkham: schedule for ditching?

Zinser: complete Newcastle and Damariscotta, co-ordinate middle of July.

V. Pinkham: any more from the state on the bridge?

Zinser: closed June 23-28

J. Pinkham: how are we coming on the plowing contract?

Zinser: changes are being incorporated; will have contract soon; down to shall vs. may. Discussion centers on light year, then a monster storm hits, the Board has to agree that the contractor has incurred a cost over and above, especially if FEMA is involved.

McLean: as example \$10K in unusual costs due to the disaster, \$4K in snow plow costs, the Board has to specify every dollar to FEMA. Would like to have contract indicate pro-rata to contractor of FEMA money.

Dave Wilbur joined the meeting at 7:49pm

Discussion on FEMA reimbursement. McLean: don't want to be contractually obligated to apply to FEMA to offset contractor's cost.

J. Pinkham: bring back to next meeting on July 2nd

Wilbur: update to the Board—RSU voted to proceed AOS versus RSU to preserve local control for all schools. Looked at what MDI has already approved to do; will be a central school board for whole AOS. Meeting in September; the superintendents will try to write out a plan.

June 11 town meeting minutes: on motion McLean/V. Pinkham. Motion approved 4-0.

On motion McLean/V. Pinkham to adjourn, approve 4-0. Meeting adjourned at 7:55pm

Respectfully submitted,

Jurate J. Barnes,
Deputy Clerk