

**Town of Damariscotta
Board of Selectmen Meeting
Minutes
Wednesday, April 16, 2008**

Selectmen present were Richard McLean, Josh Pinkham, Vicki Pinkham and Dave Wilbur. Staff present were Greg Zinser, Town Manager and Jurate Barnes, Deputy Clerk.

- I. Pledge of Allegiance
- II. Public Hearings

- 1. Church/Elm/Theatre St. drainage and sidewalk hearing: Hearing began at 6:03 PM. Greg Zinser, the Town Manager introduced the representative from Wright Pierce, Travis Prior who gave the presentation of the proposed project. A number of residents of Church and Elm St. were present as were Mary Bowers, Patty Lane, Walter Hilton, Dave Atwater, and Dave Page.

Zinser: looking to hear from the folks on Church/Elm St. area regarding any problems about the propose construction next spring/summer. Options are to raise the pavement ~2”or to lower the road about 6”. The latter is more expensive since it involves manholes and driveways to be paved. The Church St. borings of ~150 ft deep with 6/7 borings have indicated no ledge to 10’—only need 4-5 ft. down for sample. Elm St. has more ledge. Described drainage re-do on Church St: options for raising versus lowering pavement. Elm St. description involves possible one-way parking if a new sidewalk is installed to comply with ADA standards versus how this would impact the existing yards/lawns on Elm St. If Elm St. remains two-way, this could impact as much as 5 to 6 inches onto existing property lines. Tree protection on Elm/Church would be on a case by case basis.

An Elm St. resident expressed concern regarding her brick wall and maple tree on Elm St.

Zinser: we are gathering information on a case by case basis so there would be minimal impact to trees, stone walls, etc.

Prior: with better survey data, there can be more information for presentation at another town hearing.

Bowers (for GSB sanitary): as more information is gathered...

--Next meeting during the summer?—

Zinser: maybe toward the end of May...

Prior: CDBG funding cycle begins in January, we have some time; time to talk individually to owners regarding impact to property.

Zinser: (hope to) inform same way as the down town project: individually if needed, weekly updates; need to formulate by August for funding.

Public hearing adjourned at 6:40 PM

- III. Call to order—J Pinkham at 6:45 pm requesting to address meeting “out of order” of agenda to consider Budget Committee concerns: Dave Page and Walter Hilton of budget committee present: Zinser: difference regarding cemetery maintenance and holiday funding. The Board of Selectmen scaled back \$500 for arborist cost. Discussion on the recreation/holiday budget: Board recommended \$5,000, Budget Committee \$3,200. Zinser noted that the line items for July 4th fireworks, and Riverside Park maintenance of \$500 remain, other holiday funding has been removed; line drops are not necessary.

J. Pinkham: any discussion on provider agencies.
D. Page: did not discuss at budget committee meeting.
Zinser: the theory behind the concept of cap on provider agencies sets the cap at the prior year level of expenditure, i.e. if the previous year request was \$21K, and it is now at \$14K, set cap at \$14K, will be the same for next year, plus what agencies put in by petition. Need to set cap tonight: total of requests is \$14,446.
McLean: move to establish provider agency cap at 414,446; V. Pinkham, second.
Zinser: Miles, Youth Promise missed the deadline; Miles is petitioning; the new balance for provider agencies is up to \$17,400.
J. Pinkham: any discussion on dropping provider agencies all together
McLean: we can spend time establishing caps, the agencies will just do an end-run with petitions.
Zinser: at least there is some semblance of control; if we do away with the policy, then petitions every year.
J. Pinkham: against petitions every year, then you never know, this way we have some control.
Zinser: big movement in the towns to just say no.
Hilton: the budget presented was very good.
Page: this year was very good; I am usually on the other side
Zinser: leave the difference between Budget Committee and Selectmen
McLean: indicates two separate “looks”
Motion to set cap at \$14,446 approved 4-0.

Hilton: hold town meeting at Lincoln Theatre. Board in agreement if theatre not under renovation.

IV. Communications—none
V. Town Manager Discussion

1. Discussion of generator grant use at Town Hall:
Zinser: \$15,500 to install/purchase generator per grant. We can take over the grant, install the generator in the town hall. Currently, we are not prepared, functioning if the fire house not available. The purchase and installation should be about \$23K. Purchase the generator by June, can go into the next fiscal year in the municipal building reserve fund (at ~25K currently) to complete the installation.
V.Pinkham: is this generator for shelter
McLean: CLC Y has different attitudes about how the generator would be owned and managed.
Pinkham: can we use the building as a place to come to
Zinser: Municipal building designated as secondary shelter; fire house is primary.
McLean: does Red Cross still plan to use Y as shelter
Zinser: Y was never designated as Red Cross shelter
VPinkham: how was the grant received
Zinser: applied for it; generator can be put anywhere in the community
J.Pinkham: purchase the generator, deal with the logistics later; can use reserve funds if needed.
McLean: move to authorize purchase of generator before the time of the grant runs out, cost not to exceed \$15,500; Wilbur second.
Zinser: if the purchase price is less, we will not lose the difference.
J. Pinkham: out to bid
Zinser: best way is by DEMA to get bids from multiple contractors.
Motion approved 4-0.

2. Downtown signage:

Zinser: need signage in near future, propose round black pole, 12' tall, 2' in ground, 10' exposed, sign at 7';18" from top a fancy bracket. Business owners can hang basket, use in combination with benches. Sixteen poles, need to place for symmetry. If we install the poles ourselves, we can do damage to the sidewalk, professional installation can drive through the sidewalk. Quote is \$1700 installed for 16 poles. Signs and brackets we hang. 1K set aside from Terry's budget, need 700 more.

J.Pinkham: what happens if the basket gets clobbered.

Zinser: if not taken care of, then its gone.

VI.