

**Town of Damariscotta, Maine
Board of Selectmen's Meeting
Minutes
Wednesday, April 5, 2006**

I. Pledge of Allegiance

McLean mentioned the new flags for the meeting room.

II. Call To Order

The Board of Selectmen met at the Municipal Building on Wednesday, April 6, 2006 to conduct town affairs. Chairman Richard McLean called the meeting to order at 6:30 p.m. Members present were Richard McLean, Scott Gove, Walter Hilton, Joshua Pinkham and Vicki Pinkham. Staff present were Interim Admin Liaison, Janice L. Miller, P.D. Chief Drake, F.D. Chief Neil Genthner, Road Commissioner, Terry Sutherburg. Others present were William Post, Alison Macmillan, Trevor Quigley, Dale Merrick, Karen O'Bryan (LCTV) and two members of the media.

III. Public Hearings –

1. Liquor License hearing for King Wok.

No one present to represent the restaurant. No public discussion. Gove mentioned that the line for owner of the building was left blank. No other discussion

Hearing closed at 6:33 by McLean.

On motion of McLean/Hilton, the Board VOTED: To approve the liquor license application from King Wok contingent upon the completion of missing information. (Vote 5-0)

IV. Old Business –

1. Act on Town Report Cover

Discussion on choice for town report cover. McLean would like to see the flags from the Town Landing on the cover. Gove mentioned perhaps a before picture of the downtown area.

On motion of McLean/J. Pinkham the Board VOTED: To approve the picture of the flags at the town landing for the town report cover. (Vote 5-0)

V. Communications - None

VI. Official Action

1. Meet with Alison Macmillan, GSB School gifted & talented teacher; re: Conservation project at Biscay Beach.

A brief overview of the history of the \$1000. grant was presented. Two of the students spoke on their own views of the project. Grade 6 students, will be building a Watershed Model. The bulk of the grant is going to go to pay for Biscay Beach restoration. The site of the proposed project is to the left of the boat ramp, between the parking area and the erosion area. The described the proposed plantings, as native to the area; April 28th is the intended project date. Mr. Coffey has given them a lot of support and will be doing ground prep for them as well as erecting a temporary silt fence to protect the pond for disturbed soil. They are requesting from the Town permission to go forward with the project, as well as further financial backing of \$350, in order to place rocks between the parking area and the restoration site. Hilton questioned if parking area is going to be reduced – NO. Gove questioned the safety of the rocks and if Reny’s should be notified of the project. McLean asked about upkeep. During this upcoming summer the plantings will be tended to by Mr. Coffey – thereafter, minimal if any care will be required. Mention of port-a-potty site was made. McLean wants to separate the two issues. Should the rocks be deemed necessary by Terry Sutherburg in the future, then they will be addressed at that time. Thanks were offered to the Board from the representatives of the project. McLean, in turn reciprocated with a thank-you for their interest and hard work.

On motion of McLean/ Hilton the Board VOTED: To give permission to Ms. Macmillan and class, for the planting project to go forward under the supervision of Terry Sutherburg. (Vote: 4-0 V.Pinkham abstained due to involvement of her business)

2. Act on Public Landing Project Approval with Dept. of Conservation

Discussion ensued about what the State would like to see done and by whom. The State prefers to go with Marriner for the work at a contracted price of \$13,900. Sutherburg recommends the same. Sutherburg has met with Jeff Marriner and is certain that they are in agreement on the timing of the project. Notice to be posted in paper of float & ramp closure.

On motion of J. Pinkham/ Hilton, the Board VOTED: To sign the Public Landing Project Contract with the Dept. of Conservation. (Vote 5-0)

On motion of McLean/Hilton the Board VOTED: To move the review of the 2007 Fiscal Municipal Budget to the end of the meeting. (Vote: 5-0)

VII. Town Manager's Discussion – None

1. CMP's application for pole & cable on Elm Street

Brief discussion.

On motion of Gove/McLean the Board VOTED: To approve and sign the request by CMP for placement of cable and pole on Elm Street as part of Main Street Project. (Vote: 5-0)

2. Request to close office on Thur. May 4th for staff education.

Janice explained what the class was and why it was important for all of the staff to attend. All notices will be placed as necessary.

On motion of McLean/Hilton, the Board VOTED: To approve closure of the town office on Thurs. May 4th, 2006 for staff to attend a class. (Vote: 5-0)

VIII. Consent Calendar

1. Regular Meeting Minutes of March 15, 2006.

On motion of Hilton/McLean, the Board VOTED: To approve the minutes of March 15, 2006 as submitted (Vote: 5 – 0).

2. Financial Reports:

- a. Payroll Warrant #41 General Fund Warrant #42.

On motion of Hilton/McLean, the Board VOTED: To approve General Fund Warrant #44 as submitted (Vote: 4 – 0).

IX. Other Business

1. Town Manager Selection Committee

Hilton would like to see a committee of two employees, two members of the public and a selectman. Gove feels that is far more than is needed. Gove

described prior method with only two selectmen. Committee shall present to the Selectmen no less than three candidates by the 05/03/2006 meeting.

On motion of Hilton/J. Pinkham the Board VOTED: To appoint Hilton, Miller, Drake, Mary Trescot and Bob Kiley to the Selection Committee.

2. Gove questioned what is going on with the Church Street Building.

Real Estate agent should be contacted in regards to closing.

3. J. Pinkham mentions that he has been contacted by the Visioning Committee.

McLean states that they have requested to be placed on the agenda for the next meeting.

X. Executive Session – None

***** VI.**

3. Review of Fiscal Year 2007 Municipal Budget

a. Highway Dept. Budget

On motion of Hilton/McLean the Board VOTED: To recommend the Highway Dept. Budget of \$145,013. (Vote: 5-0)

b. Police Dept Budget

Drake answered questions in regards to budget; coverage, hours needed; training and wages. Post offered opinion on salaries, performance and cost of living. Postage, cell phones and vehicle repairs were further discussed.

On motion of McLean/Gove the Board VOTED: To recommend the Police Dept. Budget of \$341,753. (Vote 3-0 Pinkham & Pinkham against)

c. Fire Dept. Budget

Discussion on powerpoint projector – scheduled to be a combined purchase between all departments. Selectmen questioned why no raises for Officers. Chief Genthner states that they made a decision to forego any raises this year. He further stated that there is a possibility that “titer” shots @ \$115. per person may have to be given. This is not in the budget. McLean will come in and look for health officer record book.

On motion of McLean/Hilton the Board VOTED: To recommend the Fire Dept. Budget of \$61,931. (Vote: 4-0 J. Pinkham abstained)

****Capital Reserve Program taken out of order at this point –**

f. Capital Reserve Program

Fire Dept. Reserves discussed. Fire Truck & Rescue Truck. Are we on track?
Post stated that in the near future we will probably have to Bond out for both trucks.

On motion of McLean/Hilton the Board VOTED: To recommend the Capital Reserve Program Budget of \$148,920. (Vote 5-0)

d. Cemetery Maintenance Budget

Pinkham questioned if this was for one or all cemeteries. It is for all.

On motion of Hilton/V. Pinkham the Board VOTED: To recommend the Cemetery Maintenance Budget of \$21,812. (Vote: 5-0)

e. Debt Service Budget

Discussion on state of debt. Fire Truck loan should be looked at being refinanced.

On motion of Gove/ Hilton, the Board VOTED: To recommend the Debt Service Budget of \$74,365. (Vote: 4-0 McLean out of room)

g. Provider Agencies Budget

On motion of Hilton/V. Pinkham the Board VOTED: To recommend the Provider Agencies Budget of \$17,246. (Vote:4-0 McLean out of room)

h. Adult Education Budget

On motion of J.Pinkham/Hilton the Board VOTED: To recommend the Adult Education Budget of \$4,382. (Vote 4-0 McLean out of room)

i. Recreation & Holiday Funding

Post explained drop in funding of July 4th Fireworks.

On motion of J.Pinkham/V.Pinkham the Board VOTED: To recommend the Recreation & Holiday Funding Budget of \$5500.00. (Vote 5-0)

j. Town Clock Budget

On motion of Hilton/V. Pinkham, the Board VOTED: To recommend the Town Clock Budget of \$700. (Vote 5-0)

k. Skidompha Library Request

Discussion on increase in funding request. Post explained past funding.

**Gove motioned to recommend \$29,000 as requested. Gove withdrew motion
On motion of J.Pinkham/Hilton the Board VOTED: To recommend funding
the Skidompha Library request at 19,000. (Vote: 5-0)**

***** Prior to adjournment, the following was discussed:**

- a. **When will the County Tax figures be in?**
- b. **Selectmen expressed their thanks to Post.**
- c. **Hilton brought up the Open House. Confirmed with Gove the additional plaque.**

XI. Adjournment.

On motion of Gove/Hilton, the Board VOTED: To adjourn at 8:56 p.m.(Vote: 5 – 0).

Respectfully Submitted:

Janice L. Miller
Interim Town Liaison